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DR. ANGELA GUIDRY
WENDELL WILKERSON

180 HENRY STREET, P O BOX 1271, CAMERON, LA 70631
337-775-5206-PHONE, 337-775-5222-FAX
WWW.CAMERONPARISHPORT.COM

PROCEEDINGS

CAMERON PARISH PORT HARBOR & TERMINAL DISTRICT

November 27, 2018

The Cameron Parish Port Harbor & Terminal District met in regular session on Tuesday, November 27, 2018 at the Port Board Building, Cameron, Louisiana at 6:00 o'clock PM.

Present: Cliff Cabell, Howard Romero, Ernest Carol Trahan, Wendell Wilkerson, Jimmy Brown, Dwight Savoie, Jennifer Picou, Tim Dupont, Sheila Miller, Dr. Angela Guidry

Absent: Ricky Poole

Guest: Colby Benoit, Bryon Richard

Parish Agencies: Clair Hebert Marceaux, Cameron Parish Port Director
Tunie Dunaway, Asst. Port Director
Davy Doxey, Police Juror, District #5

The meeting was called to order by Chairman Cliff Cabell.

Jennifer Picou led the Pledge of Allegiance and Jimmy Brown gave the invocation.

On the motion of Mrs. Miller, seconded by Mr. Savoie and carried the board approved the October 30, 2018 regular meeting minutes.

On the motion of Mr. Wilkerson, seconded by Mr. Brown and carried the board approved the Treasurer's Report.

On the motion of Mr. Trahan, seconded by Mr. Wilkerson and carried the board approved the following bills for payment and also approved payment of the December, 2018 bills since there will not be a meeting in the month of December: Iberia Bank Visa- \$797.98, Office Supplies, Consumables, Postage, Port Director's Expense, Marketing & Economic Development, Vehicle maintenance, November, 2018, Cornelia B Dunaway-\$200.00-Travel Expense, November, 2018, Cameron Telephone Company-\$279.92-Phone bill, November, 2018, Xerox Corporation-\$241.01-Copier, November, 2018, Community Coffee-\$85.45-Consumables, November, 2018, Healthy Image Consulting-\$55.00.-Professional fees, November, 2018, Clipper Office Supply-\$126.72-Office supplies, November, 2018, Cameron Parish Police Jury for WEX Bank-\$169.21-Fuel Card, September, 2018, Salary-\$843.86, October, 2018, Cameron Parish Police Jury-\$1480.66-Vehicle insurance and professional fees, November, 2018, Lake City Supply-\$64.17-Janitorial supplies, GFOA of Louisiana-\$25.00-Membership dues, November, 2018, The Chamber SWLA-\$125.00, Membership dues, November, 2018, CABL-\$50.00-Application fee, November, 2018.

Port Director Clair Hebert Marceaux gave an update on Cameron Fisheries and addressed correspondence between the Port, the Police Jury, the District Attorney, and Cameron Fisheries representatives concerning future rent payments. She informed the board that Cameron Parish was listed at the top for the last three years in Top Communities Attracting and Developing Talent. She discussed the 2019 Washington DC trip with the board and meetings she has scheduled with FERC and the Economic Development Association. Discussion and Public Comment Period followed.

On the motion of Mrs. Miller, seconded by Mr. Romero and carried the board authorize travel to Washington DC for the Port Director.

The board discussed the Navigation District's December 3, 2018 meeting, the Memorandum of Understanding with the Lake Charles Port and the Navigation District and sending letters to companies to consider hiring locally. Discussion and Public Comment Period followed.

Port Director Clair Hebert Marceaux gave a general report on meetings with Chet Morrison Construction, Tounay Wong Engineers, Bubba's Bulk Distributors, Stone Oil Distribution, Magnolia LNG, Peloquin Emergency and Safety Services, Springhill Suites, Flavin Realty, Lettota Services, Louisiana Radio, Turner Industries, EPS Services, Holleman Franchise, Deiwit, KBR, Pinnacle Power Sales, Scout Safety, and Training, Morris-Shea Construction, and Pentagon Freight Services, Attended SWLA Economic Development Alliance Strategic Planning Session, PAL meeting, Inaugural Calcasieu Cameron Navigation District board meeting, SWLA Community Foundation meeting, SWLA Alliance Investor Luncheon, SWLA Alliance Environmental Affairs Committee meeting, Area Maritime Security Committee meeting, Southwest Regional Business Services Team meeting, LIDEA Annual Conference, CPRA Governor's Advisory Commission on Coastal Protection, Restoration and Conservation, Received the 2018 Achievement Award from the SWLA Economic Development Alliance, Hosted the Sabine Lighthouse Preservation Alliance, Spoke to Leadership Southwest 2018 class at Rockefeller Refuge, Coordination with the Legislative Auditor regarding vehicle purchase, Coordination of the RFP for banking services for the Calcasieu Cameron Navigation District and responded to 3 requests for proposals from LED and site selectors. Discussion and Public Comment Period followed.

Commissioner Guidry reported on the Rockefeller Refuge rock project, the alligator season, and the Nuisance Program. Discussion and Public Comment followed.

Commissioner Miller reported on a student interested in working part time for the Port. Discussion followed regarding LA Workforce work programs and company internship programs.

There was no Old Business to discuss.

Under New Business the board discussed amending the 2018 Budget, adopting the 2019 Budget, and purchasing a new port fleet vehicle. Discussion and Public Comment Period followed.

On the motion of Mr. Romero, seconded by Mr. Trahan and carried the board amended the 2018 Budget with the purchase of the new port fleet vehicle included.

On the motion of Mr. Wilkerson, seconded by Mr. Trahan and carried the board approved the 2019 Budget with changes to Vehicle Maintenance , \$3500.00 dollars instead of \$2, 500.00 dollars and included \$10,000.00 dollars to Building Maintenance to purchase a lift.

On the motion of Mr. Wilkerson, seconded by Mr. Trahan and carried the board gave authority for the Port Director to purchase and travel as long as she stays within the budget without bringing it before the board for approval if it's more than \$1,000.00

The next regular meeting will be scheduled for January 29, 2019, 6:00 P.M. at the Port Board Building, Cameron, Louisiana.

There being no further business and upon motion of Mr. Trahan seconded by Mr. Romero and carried, the meeting was declared adjourned.

APPROVED:



Cliff Cabell, Chairman

CAMERON PARISH PORT HARBOR & TERMINAL DIST.

ATTEST:



Sheila Miller, Secretary